



**COUNTY OF SUTTER  
ENCROACHMENT PERMIT  
Residential - \$695 / Commercial - \$1946**

Development Services Dept.  
Engineering Division  
1130 Civic Center Blvd  
Yuba City, CA 95993  
(530) 822-7400  
Hours: 7 AM - 5 PM

PERMIT No. \_\_\_\_\_

Upon completion, submit application to: [encroachments@co.sutter.ca.us](mailto:encroachments@co.sutter.ca.us)

**TO BE COMPLETED BY APPLICANT**

**APPLICANT/PROPERTY OWNER**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
APN No. \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**CONTRACTOR**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Contractor's License #: \_\_\_\_\_  
DIR Number: \_\_\_\_\_

**ENCROACHMENT DETAILS:**

Location/Site Address: \_\_\_\_\_  
Description of work to be performed: \_\_\_\_\_  
\_\_\_\_\_

**Encroachment Type:**  Driveway     Culvert     Other: \_\_\_\_\_  
 Permit extension or renewal; Original Permit No. \_\_\_\_\_

This encroachment permit is issued on the Applicant's acceptance of all provisions stated herein, including the Special Conditions stated below and the General Conditions of this permit package. It is also understood and agreed by the Applicant that the execution of any work under this permit shall constitute an acceptance of all the provisions stated on this permit. **The encroachment permit shall be completed and signed-off prior to requesting a Certificate of Occupancy. Permits are valid for six (6) months. If the work is not completed within 6 months, a new application must be submitted.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**24 HOURS IN ADVANCE OF CONSTRUCTION CALL DEVELOPMENT SERVICES DEPARTMENT ENGINEERING DIVISION  
AT (530) 822-7400**

*This permit shall be available at the job site at all times while the work is being performed.*

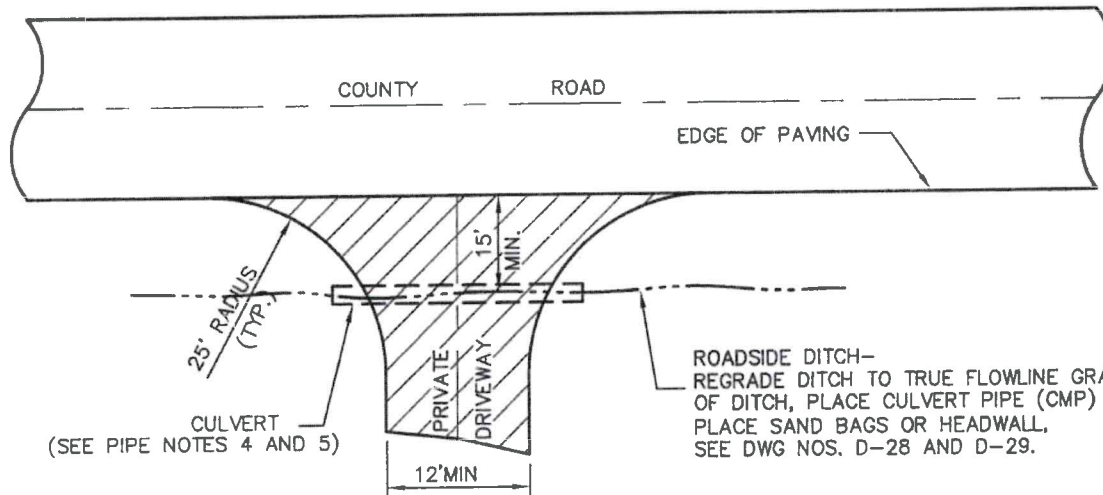
**Permit Fees:** \_\_\_\_\_ **Received By:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_

**FOR COUNTY USE ONLY**

Special Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permit Expires: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
ROAD COMMISSIONER

Work Inspected by: \_\_\_\_\_ Date Inspected: \_\_\_\_\_

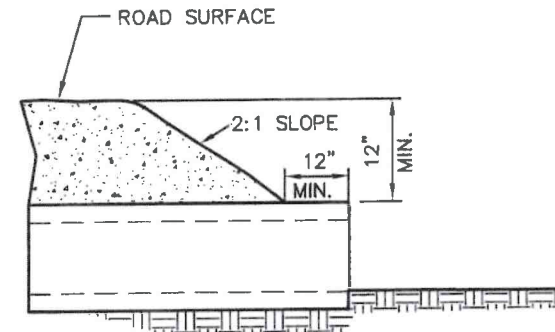


**NOTE:**

1. Pipe shall be placed slightly below existing grade or at a grade specified by the County Road Department.
2. Pipe sections shall be joined together securely to prevent infiltration.
3. Used pipe is unacceptable.
4. Pipe diameter shall be 12" minimum.
5. Pipe placement shall be 100' maximum in length. Any pipe placement more than 100' in length shall install a DI or leave 5' gap between.

**NOTES:**

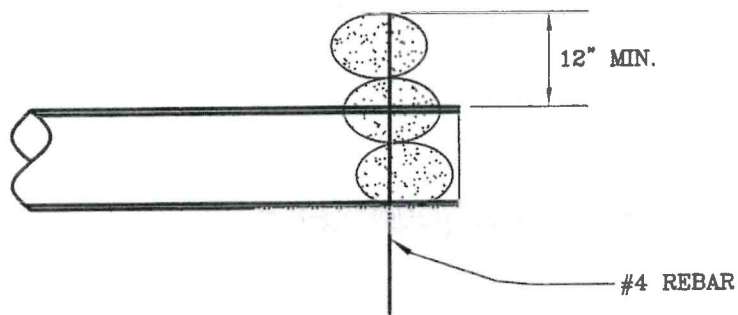
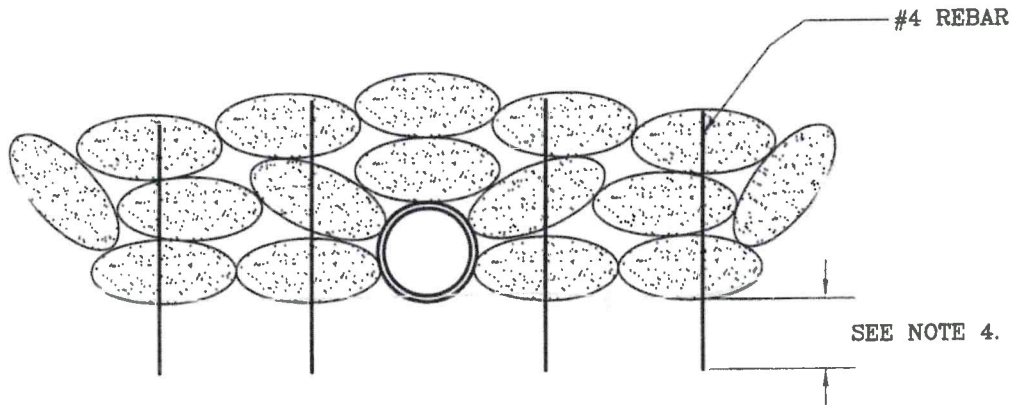
1. Prior to new paving, edge of existing paving at County road is to have a neat, straight, vertical sawcut to tie into.
2. Prior to placing asphalt concrete the sawcut edge is to have a SS-1 tack coat applied.
3. The driveway approach section shall be a minimum of 2 1/2" asphalt concrete on 4" Class II aggregate base rock for residential approaches and 4" asphalt concrete on 6" Class II aggregate base rock for commercial drive approaches. Asphalt concrete shall consist of AR4000, 1/2" maximum aggregate asphalt concrete. Base rock shall be compacted to 95%.
4. Asphalt concrete placement at County road is to be a flush butt joint. Placed to sawcut edge of road and sloped away from road.
5. Finish grade is to slope away from County road at a minimum 2% fall, 5% maximum fall.
6. Paving surface at butt joints shall be sealed with SS-1 emulsion 4" each side of joint after final compaction of asphalt concrete. Sealant shall be sanded as necessary to prevent traffic pick up.
7. All work shall conform to the Standard Specifications of the State of California, Department of Transportation, current edition.
8. Public Works shall be notified 24 hours after permit issue and prior to any work performed. Phone Number 822-7450
9. No additional drainage water direct to County right of way.
10. Appropriate agencies shall be contracted/notified of work prior to any work start for necessary utility permits and USA notification (1-800-227-2600) and markings by permittee/owner.



**CULVERT DETAIL**

3-12-09		KSX
DATE	REVISIONS	BY

COUNTY OF SUTTER			
DRIVEWAY CONNECTION			
APPROVED COPY ON FILE		3/14/06	
APPROVED		DATE	
SCALE: NONE	DRN: PSO	DWG NO.	H-12



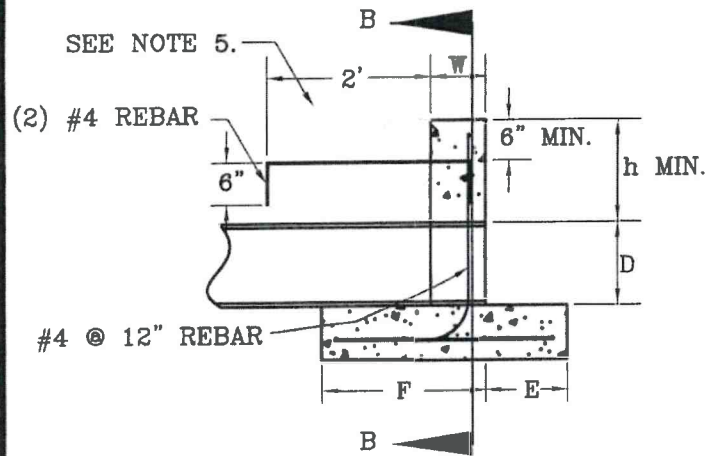
SIDE VIEW

NOTES:

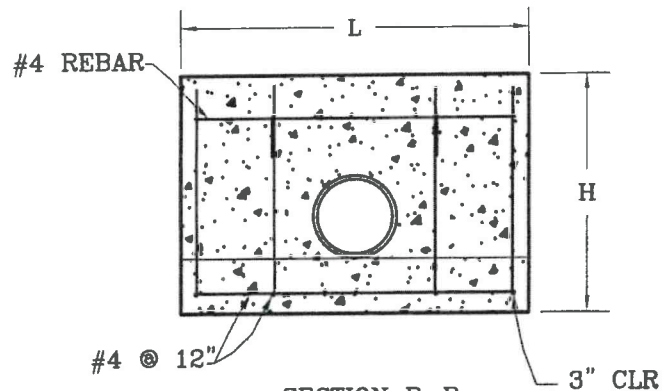
1. PIPE SHALL BE PLACED SLIGHTLY BELOW EXISTING GRADE.
2. BACKFILL REQUIREMENT FOR PRIVATE ROAD AND DRIVEWAY CONNECTION, SEE DWG NOS. H-12 AND H-13.
3. REBAR SHALL CUT OFF A MINIMUM ONE INCH BELOW THE SURFACE.
4. REBAR SHALL PENETRATE INTO THE GROUND AS REQUIRED TO SECURE THE SAND BAGS IN PLACE OR AS DIRECTED BY INSPECTOR.

DATE	REVISIONS	BY

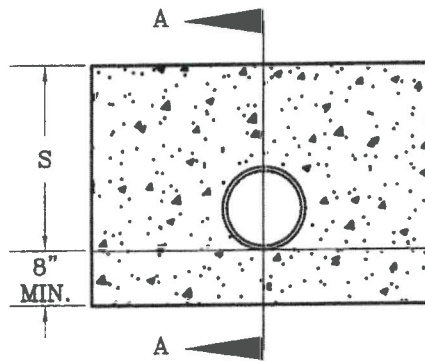
COUNTY OF SUTTER	
SANDBAG	
APPROVED COPY ON FILE	3/14/06
APPROVED	DATE
SCALE: NONE DRN:	DWG NO. 0-28A



SECTION A-A  
NTS



SECTION B-B  
NTS



**NOTES:**

1. "L" MAY BE REDUCED IF REQUIRED BY CHANNEL DIMENSIONS.
2. REINFORCING BAR (REBAR) SPACING SHOWN IS MAXIMUM SPACING.
3. ALL REBAR CLEARANCE SHALL NOT LESS THAN 2" UNLESS SPECIFIED.
4. "\*" THESE REBARS ARE REQUIRED IF THE WALL HAS NO FOOTING OR FOOTING LESS THAN THE REQUIREMENT.
5. SLOPE AND TOE OF SLOPE INTERSECTION MAY BE ADJUSTED IF REQUIRED BY SITE CONDITIONS AND AS DIRECTED BY INSPECTOR.
6. USE CLASS "B" CONCRETE

PIPE D	WALL L	WALL H	WALL S	WALL W	FOOTING F	FOOTING E	PIPE COVER h
12"	4'	2'-8"	2'	6"	2'	1'	1'
15"	6'	3'-2"	2'-6"	8"	2'	1'	1'-3"
18"	7'	3'-8"	3'	8"	2'	1'	1'-6"
24"	9'	4'-2"	3'-6"	8"	2'	1'	1'-6"
30"	11'	4'-8"	4'	8"	2'-3"	1'	1'-6"

DATE	REVISIONS	BY

**COUNTY OF SUTTER**

HEADWALL DETAIL

APPROVED COPY ON FILE 3/14/08

APPROVED DATE

SCALE: NONE DWG NO. D-28

DRN:

## Concrete Driveway Connection Supplemental Notes

1. Prior to placement of concrete, edge of existing paving at the County road is to have a neat, straight, vertical sawcut to tie into.
2. The driveway approach section within the County right of way shall be a minimum of 4" of concrete on 4" Class II aggregate base rock for residential approaches and 6" of concrete on 6" Class II aggregate base rock for commercial approaches. Concrete shall be a 5-sack mix with Lamp Black coloring to match existing paved roadway. A maximum of 7% by dry weight of Lamp Black pigment to dry weight of cement can be used. #4 Rebar (1/2") shall be placed on 18" centers. Base Rock shall be compacted to 95% prior to placement of concrete.
3. Finish grade is to slope away from county road at a minimum 2% fall, 5% maximum fall.
4. All work shall conform to the Standard Specifications of the State of California, Department of Transportation, current edition.
5. Building Division shall be notified 24 hours after permit issue and prior to any work performed. Phone number 822-7400.
6. No additional drainage water direct to County right of way.
7. Appropriate agencies shall be contacted/notified of work prior to any work start for necessary utility permits and USA notification (1-800-227-2600 or 811) and markings by permittee/owner.
8. **Per Sections 1480.5, 1481 and 1485 of the California Streets and Highways Code, the County can remove encroachments within the County's identified right-of-way. All costs to restore private property will be the responsibility of the property owner.**