

WHAT TO EXPECT WHEN FILING FOR LIVE OAK CITY COUNCIL:

In order to help you through the filing process, we have developed a quick reference sheet for your use. Please refer to the Candidate Handbook for more detail regarding this process, as well as the specific dates which are contained in the calendar.



Nomination Documents:

These are the signatures required to be gathered to nominate you to run for the office you have chosen.

We will generate forms for you to use. We recommend you obtain twice as many signatures than are required for the office you are running for to ensure you have enough nomination signatures to qualify for the position. ***Length of visit: approximately 20 minutes.***

Returning Nomination Documents:

We recommend that as soon as you have some pages filled out, that you return them so we can begin processing them on your behalf. We will phone you and let you know how many valid signatures you have. ***Length of visit: approximately 15 minutes.***



Remaining Filing Documents:

After you have met the signature requirement, we can accept the other documents required to place you on the ballot. These are:

- Your ballot designation
- Your Candidate Statement, preferably on a USB. The statement is optional.
- If filing a Candidate Statement, we will require the deposit fee at this time
- Campaign finance forms—At a minimum, every candidate is required to file a Form 700, Economic Interest form. You can obtain a copy of the blank form at our office or can use the online fillable form located on the FPPC's website. Depending on how you are financing your campaign, other forms may be required.
- Your Oath will be given once everything has been completed.
- ***Length of visit: approximately 30-45 minutes.***

